

## FORM E

## UNISA MUSIC EXAMINATIONS

REQUEST FOR TRANSFER OF A PRACTICAL/THEORY OF MUSIC  
EXAMINATION TO ANOTHER EXAMINATION CENTRE/SESSION

PARTICULARS OF TEACHER					
Surname and Initials					
Unisa registration number					
Postal address				Postal code	
Tel/Cell/Mobile no					
Email					
PARTICULARS OF STUDENT					
Full names and surname					
Unisa music registration number					
Examination session and year					
Examination Instrument/Theory paper			Grade		
Existing (old) centre					
New centre to be transferred to					
Reason for transfer (attach relevant documentation as proof)					
PARTICULARS OF NEW TEACHER AT NEW CENTRE (If applicable)					
Full names and surname	ID no	Address	Email	Tel nos.	

SIGNATURE (TEACHER)	DATE

Unisa reserves the right to approve or refuse a transfer application. Transfers may under no circumstances be negotiated with invigilators. Please do not proceed with arrangements until you have received written notification from the University.

Transfers will only be processed if:

- Sufficient examination time is available at the requested centre (in the case of practical examinations).
- Proof of payment of the R 340 transfer fee accompanies the written application.

Please refer to pages 11-12 for more information on transfers of Practical and Theory of Music examinations.

<b>Banking details:</b> Bank: First National Bank Account holder: UNISA Income Account Account no: 627 9962 5200, Branch code: 250645 (Sunnyside), Swift code: FIRNZAJJ (for international deposits) Reference: Teacher music registration number + surname and initials of student
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Office use / Kantoorgebruik	
Approved / Goedgekeur <input type="checkbox"/>	Not approved <input type="checkbox"/>
By _____	Date _____