

FORM E

UNISA MUSIC EXAMINATIONS

REQUEST FOR TRANSFER OF A PRACTICAL/THEORY OF MUSIC
EXAMINATION TO ANOTHER EXAMINATION CENTRE/SESSION

PARTICULARS OF TEACHER				
Surname and Initials				
Unisa registration number				
Postal address				Postal code
Tel/Cell/Mobile no				
Email				
PARTICULARS OF STUDENT				
Full names and surname				
Unisa music registration number				
Examination session and year				
Examination Instrument/Theory paper			Grade	
Existing (old) centre				
New centre to be transferred to				
Reason for transfer (attach relevant documentation as proof)				
PARTICULARS OF NEW TEACHER AT NEW CENTRE (If applicable)				
Full names and surname	ID no	Address	Email	Tel nos.

SIGNATURE (TEACHER)	DATE

Unisa reserves the right to approve or refuse a transfer application. Transfers may under no circumstances be negotiated with invigilators. Please do not proceed with arrangements until you have received written notification from the University.

Transfers will only be processed if:

- Sufficient examination time is available at the requested centre (in the case of practical examinations).
- Proof of payment of the R 310 transfer fee accompanies the written application.

Please refer to pages 11-12 regarding transfers of Practical and Theory of Music examinations.

Banking details: Bank: First National Bank Account holder: UNISA Income Account Account no: 627 9962 5200, Branch code: 250645 (Sunnyside), Swift code: FIRNZAJJ (for international deposits) Reference: Teacher music registration number + surname and initials of student

Office use / Kantoorgebruik	
Approved / Goedgekeur <input type="checkbox"/>	Not approved <input type="checkbox"/>
By _____	Date _____