

Payment Advice

Please complete and submit this form if you are an employer, sponsor, or donor and have made a bulk payment to Unisa.

Contact information	
Name of Employer / Sponsor / Donor	
Contact person /Bursary officer/HR officer	
Contact number	
E-mail address	
Payment reference / Disbursement number	
Date of payment	

Student details				
Unisa student number	ID number	Names	Surname	Amount

CONSENT IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT NO 4 OF 2013

1. I declare that all the information furnished by me on this form are true and correct and undertake to inform Unisa of any changes in my personal information.
2. I undertake to comply with all the rules, regulations and decisions of the university and any amendments thereto and I have taken note of advice which may be applicable to Service Providers in general.
3. I, as a Service Provider of Unisa, hereby consent that Unisa may collect, use, distribute, process, and communicate my personal information for all required Service Providers processes pertaining to my participation of Unisa Service Providers activities, which may include, but is not limited to:

- 3.1 internal administrative processing;
- 3.2 conducting criminal, credit, and reference checks; and
- 3.3 institutional and scholarly research.

- 4. I also consent that Unisa may share my personal information with other Universities of South Africa, third parties rendering database management facility on behalf of the university, the Department of Higher Education and Training, the South African Qualifications Authority, Qualification Verification Agencies, Internal and External Auditors, legislative requirements e.g., the South African Receiver of Revenue, Department of Home Affairs, Department of Labour, and Banks.
- 5. I understand that in terms of the Protection of Personal Information Act (POPIA) and other laws of the country, there are instances where my express consent is not necessary to permit the processing of personal information, which may be related to investigations, litigation or when personal information is publicly available.
- 6. I will not hold the university responsible for any improper or unauthorised use of personal information that is beyond its reasonable control.
- 7. I confirm that I have read the notice and understand the contents thereof.

Note: The nature of personal information collected can be viewed in the Personal Information Inventory Lists published on the Unisa webpage at www.unisa.ac.za

The total amount paid into UNISA's bank account	
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Please submit a completed form and proof of payment to bank reconciliation via the following e-mail address: susdepid@unisa.ac.za