

TEACHING PRACTICE OFFICE

Enq: mbuqeb@unisa.ac.za or masanmr@unisa.ac.za

To: The School Principal

RE: REQUEST FOR PERMISSION TO CONDUCT TEACHING PRACTICE

This letter serves as a request for your school to host UNISA students during their teaching practice period.

According to policy, all B.Ed., PGCE and Diploma students should be afforded an opportunity to integrate the theory they learn in their modules with actual classroom practice in schools. This authentic form of experience is imperative in their professional journey of becoming teachers. As a result, student teachers are expected to immerse themselves fully in the culture of the school by following all internal school processes, procedures and policies.

We therefore ask you to support student teachers placed at your school by ensuring that they get the appropriate guidance and support from the teachers and mentor teachers allocated to them.

Student/s that you will host for teaching practice:

Name of Student	Student No.	Year/Level	Module	TP Dates	No of Days

Yours in service
Dr HR Maapola - Thobejane
Acting Manager: Teaching Practice Office

Principal's Signature

School Stamp