



CONVOCATION

NOTICE OF THE 2024 ANNUAL GENERAL MEETING OF THE UNISA CONVOCATION

In terms of paragraph 58(1) of the Institutional Statute, the President, or if the office of the President is vacant, the Principal and Vice Chancellor, convenes the Annual General Meeting (AGM) of the Convocation.

The Executive Committee of the Convocation met on 03 February 2025 and resolved that the 2024 AGM, which entails the election of the representative of the Convocation to serve on Council, must be conducted through an online platform to enable full participation by all members of the Convocation. The term of office of Mr M Modiba who has been a Representative of the Convocation to Council came to an end in November 2024. The Committee further resolved that ample time should be allocated to members of the Convocation to elect the Council Representative. In view of this the 2024 AGM shall be conducted in two parts, with the first session used to elect the Council Representative and the second session used to conduct the rest of the business of the AGM, including receiving the outcome of the election of the election.

In view of the foregoing the President of Convocation, Mr Justice Dabampe, hereby gives notice that the 2024 AGM of the Convocation shall be held as follows:

1. On Friday, 14 March 2025 the meeting shall start at 10:00 AM, for purposes of explaining and officially opening the voting process.
2. The voting platform shall be made available to members from 11:00 AM, after which the meeting shall be adjourned to enable members to vote.
3. The voting platform shall be available for a period of twenty-four (24) hours until 11:00 AM on Saturday, 15 March 2025, after which voting shall be closed.
4. The AGM shall resume on Saturday, 15 March 2025 at 10:00 AM to proceed with the rest of the business of the AGM.

NOTICES OF MOTIONS

Any member wishing to nominate someone as a Representative of the Convocation to Council, or to place any matter on the agenda for consideration at the AGM must ensure that the Secretary of Convocation receives the nomination / motion at least two weeks before the date of the AGM, as contemplated in paragraph 58(3) of the

University Statute. Only **members** are eligible for election as Representatives of the Convocation to Council. **In terms of paragraph 56(1)(f); (3), (4) and (5) of the Institutional Statute a “member” of the Convocation is a person on whom a degree has been conferred by the University of South Africa (i.e. a graduate) or one on whom a diploma has been awarded by the University (i.e. a diplomate).** The following requirements will be an added advantage:

1. The nominee must be a member of the Unisa Convocation.
2. The nominee must not have been disqualified from holding a position of trust.
3. The nominee must not have been convicted of an offence after the end of 1996 in which they served a sentence of more than twelve (12) months in prison; and
4. The candidate must not have been declared by a court of law to be of an unsound mind or be an unrehabilitated insolvent.

AGENDA for 15 March 2025:

09:00: Registration (confirming the Convocation roll)

10h00: Opening and Welcome

Approval of the Agenda

Approval of the minutes of the previous meeting of 28 June 2024.

Matters Arising from the Minutes of the meeting of 29 June 2024.

Report of the President of the Convocation of the University of South Africa

Questions and answer session

Outcome of Election of the Representative of the Convocation to Council

12h30: Vote of thanks and Closure

The nomination form for the election of the Representative of the Convocation to Council, is available on this link: [Nomination Form Convocation Council Member 2025.docx](#). Members seeking to place any other matters on the Agenda are required to provide full details of the issue to be raised, the reasons for such motion and the desired actions and outcomes related thereto, in order to ensure that all members receiving notification of such matters can fully apprise themselves of such prior to the meeting. The nomination form for election of the Representative of the Convocation to Council *accompanied by a detailed curriculum vitae*, and / or any other proposed motions must reach the Secretary of Convocation by **Friday, 28 February 2025** at the following email addresses: convocation@unisa.ac.za and DepRegGovernance@unisa.ac.za.

The link for RSVP is herein available to submit by the 28 February 2025 <https://forms.office.com/r/SY7iwmF3VW>. The meeting link shall be provided to those who responded to the invitation.