

# UNDERSTANDING THE PROTECTION OF PERSONAL INFORMATION ACT (POPIA) AT UNISA

**Can a parent, friend, sibling, relative, spouse, SRC member, request Personal Information on my behalf?**

Personal Information which includes academic records, examination time table, examination results, NSFAS outcome, acknowledgement of debt, graduation confirmation, etc, will not be given to any of the third parties.

**How old should I be to complete and sign the admission and registration forms?**

Data subjects must be older than 18 years to sign their own admission and registration forms. Children under 18 are not fully capable of acting independently without assistance from parents, legal guardians or competent person.

**If my Constitutional Right to Privacy is violated through the unlawful access and disclosure of my Personal Information, where can I report?**

Any allegations of violation of POPIA conditions may be reported to the Directorate: Institutional Information by sending an email to [ramutmp@unisa.ac.za](mailto:ramutmp@unisa.ac.za) or [POPI@unisa.ac.za](mailto:POPI@unisa.ac.za).

**Can I share MyUnisa login details with friends, spouse, siblings or fellow students?**

NO, sharing of personal information, which includes MyUnisa login, is prohibited to protect your Constitutional right to Privacy.

**Can I request academic record, examination timetable or results through my private email account?**

NO, all forms of communication should be done using Mylife email account.