

Annexure D1 Detailed Adjudication Approach

Note: Procurement will do the initial selection where Service Providers are either qualified or disqualified based on the mandatory requirements. All Service Providers not meeting the mandatory requirements will not be evaluated.

The Evaluation approach and process is categorized in 2 (two) stages as follows:

NB. Evaluation of **Tender Mandatory Requirements** (Procurement), only suppliers that meet 100 percent of the tender mandatory requirements. No weighting is applicable (it's either the supplier complies or does not comply)

Stage 1: comprises of the technical and functional evaluation. Evaluation of the technical requirements (functional and non-functional requirements) will done from the responses provided in Annexure A9.

Scoring of Stage 1: will be based on the following Evaluation Matrix:

<i>Criteria</i>	<i>Weight</i>	<i>Sub-criteria</i>
Stage 1	100%	<p>The following criteria will be evaluated as follows:</p> <p>a) Vendor’s ability to meet the Technical requirements (30%) An evaluation of the configuration requirements is based on the following. Service Providers are either compliant or not.</p> <p>Scores are allocated as follows:</p> <ul style="list-style-type: none"> • Comply = (fully comply with the requirement) [1] • Non-Compliance = (does not comply with the requirement) [0] <p>A list of Oracle products, as required by Unisa, has been made available to Service Providers. Each Service Provider is expected to indicate past implementation experience of each listed. The Service Providers are further asked to indicate the number of customers where the implementation was done.</p> <p>b) Modules implemented (10%):</p>

		<p>Evaluated as follows:</p> <ul style="list-style-type: none"> • Module implementation: YES = 1, NO = 0 <p>There are modules with 80% threshold, for those modules the service providers must have implemented at least 80% of what is listed as required by UNISA. Service providers who achieved less than the threshold will be disqualified</p> <p>c) Number of customers serviced (10%):</p> <p>Evaluated as follows:</p> <p>Number of Customer/s where module was implemented (No = 0, 1 Customer = 2, 2 or more Customers = 4)</p> <p>d) Number of certified resources (10%):</p> <p>Evaluated as follows:</p> <p>Number of certified resources used in the project (No = 0, 1 resource = 2, 2 or more= 4)</p> <p>NB: These are resources per module. One of the required resources has to be a senior / principal resources, otherwise the vendor scores Zero for that particular module.</p> <p>e) Number of senior resources (10%):</p> <p>Evaluated as follows:</p> <p>Number of senior resources used in the project (No = 0, 1 resource = 2, 2 or more= 4)</p> <p>NB: These are resources per module. One of the required resources has to be a senior / principal resources, otherwise the vendor scores Zero for that particular module.</p> <p>f) Implementation plan (10%):</p> <p>An evaluation of the implementation plan will include:</p> <ul style="list-style-type: none"> • Comply = (fully comply with the requirement) [1] • Non-Compliance = (does not comply with the requirement) [0] <p>g) Client References checks (20%), where the following questions will be asked:</p>
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		<ul style="list-style-type: none"> i. Did the vendor run the implementation in a professional manner i.e. did they use a recognized Project Management Approach / Methodology? ii. Did the vendor adhere to recommended industry practice during implementation? iii. Was the agreed solution and functionality delivered and implemented? iv. Was the project completed on time and within agreed budget? v. Has the solution delivered the expected value and benefits from the solution's perspective? vi. Has the vendor's post implementation support service and advice been satisfactory and effective? vii. Has the vendor's support costs been in line with expectations? viii. Would you choose the same vendor if you were looking for a vendor and solution now? ix. Rate your satisfaction with the implementation process. <p>A rating scale will be used to evaluate the above responses.</p> <table border="1"> <tr> <td>Not at all acceptable</td> <td>Moderately acceptable</td> <td></td> <td>Completely acceptable</td> </tr> <tr> <td>0</td> <td>1</td> <td></td> <td>2</td> </tr> </table> <p>After conducting reference checking, scores out of a maximum of 32 (8x4) points per vendor will be agreed to by the evaluation team and incorporated in an evaluation matrix.</p>	Not at all acceptable	Moderately acceptable		Completely acceptable	0	1		2
Not at all acceptable	Moderately acceptable		Completely acceptable							
0	1		2							

The minimum of 70% is required to move to the next phase of the evaluation.

Stage 2:

- i. Stage 2 of the evaluation will entail the evaluation of B-BBEE and Pricing
- ii. The weighted criteria will be as follows:
 - B-BBEE: 25%;
 - Pricing: 75%;

Stage 2	100%	
B-BBEE	25%	B-BBEE
Pricing (Implementation)	75%	Annexure 5: Pricing Template.xlsx