**ANNEXURE B:**

**CHECKLIST FOR APPLICATIONS SUBMITTED FOR ETHICAL CLEARANCE TO THE CREC**

**Principal investigator:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Department/Institute:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Title of project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Type of funding** **(internal/external):**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| **Documents submitted** | **Yes** | **No** | **N/A Comment:** |
| 1. **Completed Research Ethics Clearance Application Form**
 |  |  |  |
| 1. **Scientific review report from department**
 |  |  |  |
| 1. **Recommendation to submit from department**
 |  |  |  |
| 1. **Signature of the Principal Investigator**
 |  |  |  |
| 1. **Signature of Supervisor (for postgraduate students’ applications)**
 |  |  |  |
| **6 Annexures to be attached** |  |  |  |
| * 1. Annexure 1: Participants’ Informed Consent Letter
 |  |  |  |
| * 1. Annexure 2: Data Collection Tool(s) (Including questionnaire/interview guide/checklist)
 |  |  |  |
| * 1. Annexure 3: Request Letter for Access to the study site
 |  |  |  |
| * 1. Abridged CVs of all researchers
 |  |  |  |
| * 1. Researcher acknowledgment
 |  |  |  |
| * 1. Research application to conduct research involving Unisa staff, students and data
 |  |  |  |
| * 1. Risk assessment tool
 |  |  |  |
| * 1. Proposal (see format below)
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